



Chairman: Cllr Alison Sisson

**Clerk: Sarah Kyle
Hill House
Walton
Brampton
CA8 2DY**

Tel: 01228 231124

Email: clerk@hethersgill.org.uk

www.hethersgill.org.uk

27th April 2021

The Annual Meeting of Hethersgill Parish Council will be held on:

Tuesday 4th May 2021 at 7.45pm

The meeting is accessible by logging into www.zoom.us and using Meeting ID **862 6479 4073** with the passcode **188436**.

The meeting can also be accessed using a telephone by dialling one of the following numbers (0131 460 1196 or 0203 051 2874 or 0203 481 5237 or 0203 481 5240). The meeting will be recorded in accordance with our policy on filming.

This is a public meeting and all are welcome to attend.

Yours faithfully

Sarah Kyle
Clerk and Responsible Financial Officer

Agenda

- 1. Election of Chairman for the Council Year 2021/22**
The successful nominee will sign the Declaration of Acceptance of Office
- 2. Appointment of Vice-Chairman**
- 3. Apologies for absence:** to receive apologies and approve reasons for absence
- 4. Declarations of Interest and Request for Dispensations:**
 - a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to;
 - b) receive declarations by members of interests in respect of items on this agenda
- 5. Minutes of the meeting of the Parish Council held on 16th March 2021**
To approve the accuracy of the [attached minutes](#). Minutes to be physically signed following the meeting.
- 6. Public Participation**
In accordance with Standing Order 3e the Chairman will, at her discretion:
 - a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
 - b) receive reports from City and County Councillors

7. Administrative Matters

7.1 Broadband

To consider any update with improvements in the parish and to consider responding to the DCMS Rural Broadband Consultation To consider the Parish Council response to the above consultation – [previously circulated](#)

7.2 Parish Survey

To consider an update with any matters arising from the publication of the survey

7.3 Programme of Meetings

To agree the calendar of meeting dates for the council year 2020/21

- Tuesday 20 July 2021
- Tuesday 21 September 2021
- Tuesday 16 November 2021
- Tuesday 18 January 2022
- Tuesday 15 March 2022
- *Tuesday 17 May 2022 (TBC - New Council Year)*

7.4 Review of Policies and Procedures

To consider the review undertaken by the clerk of the Council's Standing Orders, Financial Regulations, Complaints procedure; procedures and practices in respect of Freedom of Information and data protection legislation; and policy for dealing with the press/media and to agree no changes are recommended at this time

7.5 Government Call for Evidence on Remote Meetings

To consider the Parish Council response to the above consultation – [previously circulated](#)

7.6 Clerk's Additional Employment

To note that the Clerk's locum appointment for Kirkbampton Parish Council has been made permanent

8. Highways Matters

8.1 Updates

To verbally update on previously reported matters and bring new issues to the attention of the Clerk

8.2 Himalayan Balsam

To consider any update following the Annual Parish Meeting

9. Finance Matters

9.1 Payments

To authorise the payments below:

- Sarah Kyle, May Salary, £229.32
- HMRC, May PAYE, £57.40
- Stanwix Rural Parish Council, Contribution to SLCC Subscription, £8.00
- CALC, Subscription, £139.98
- Came & Company, Insurance, £TBC

9.2 Internet Banking

To reconfirm approval for the Clerk to authorise internet banking payments and for the direct debit for ICO payments to continue

10. Annual Governance and Accountability Return 2019/20

10.1 Internal Auditors Report

To consider accepting the end of year internal auditors report for the financial year 2020/21 – [attached](#)

10.2 Certificate of Exemption

To resolve that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to authorise the Chairman to sign and the RFO to submit a Certificate of Exemption to the External Auditor following confirmation that gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2021 - [attached](#)

10.3 Annual Governance Statement

To approve the Annual Governance Statement 2020/21 and authorise the Chairman to sign the Annual return – [attached](#)

10.4 Accounting Statements

To approve Accounting Statements 2020/21 and authorise the Chairman to sign the annual return – [attached](#)

11. Planning Matters:

21/0196 Grain Cottage, Hethersgill, Carlisle, CA6 6HD - Addition Of 1no. Bay Window To Front Elevation Incorporating Works To Existing Porch; Erection Of Single Storey Rear/Side Extension To Provide Sunroom And Office

To note the Clerk responded under delegated powers with “no representation”

21/0289 Prior House Farm, Kirklington, Carlisle, CA6 6BQ - Erection Of Portal Framed Building Over Existing Cattle Handling Facilities

To note the Clerk responded under delegated powers with “no representation”

21/0373 Lodge Hill, Hethersgill, Carlisle, CA6 6HW - Erection Of General Purpose Agricultural Shed

To consider the Parish Council response

20/0834 Rose Cottage, Uppertown, Kirklington, Carlisle, CA6 6BD - Proposed Rear Extension To Provide Annexe Accommodation Comprising Living Room & W.C. On Ground Floor With 2no. Bedrooms & 1no. Bathroom Above (Revised Application)

To note that the application has been deferred in order for additional information/images to understand the potential impact of the proposal in its setting/context and to await a further report on the application at a future meeting of the Committee.

12. Councillor Matters: To bring to the attention of the Clerk any new issues on behalf of residents

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.

Future agenda items should be submitted to the Clerk by 9th July 2021

13. Date of Next Meeting

To resolve that the next of the Parish Council will be held in Hethersgill Parish Hall on Tuesday 20th July at 7.30pm.

The meeting will take place subject to business to transact, COVID regulations, hall accessibility and member availability at that time.

Members are reminded that, in accordance with the code of conduct, they are required to declare any disclosable pecuniary interests or other registrable interests on a ‘notification by member of pecuniary and other registrable interests’ form. The code places a duty on all parish councillors to ensure that the information given in their notice of interest is current and it is a breach of the code should parish councillors fail to give further notice in order to ensure that their personal interests form is up to date. Members are therefore politely reminded of the need to complete a new form in respect of any change to their interests, including changes of employment, ownership or renting of property within 28 days of any change taking place.

HETHERSGILL PARISH COUNCIL

Minutes of a Virtual Meeting held on Tuesday 16 March 2021 at 8pm

Present Cllrs A Sisson (Chair), Cllrs S Barrett, F Heaton, A Gash, A Oswin, A Smith, and C Williams.

In Attendance City Cllr D Shepherd. City/County Cllr J Mallinson. The Clerk, S Kyle.

ACTION

005/21 Apologies for Absence

Apologies were received from Cllr M Irving and City Cllr V Tarbitt.

006/21 Request for Dispensations and Declarations of Interest

No declarations of interest were made and no requests for dispensations had been received.

007/21 Minutes of a Meeting of the Parish Council held on 19th January 2021

Resolved that the Chairman be authorised to sign the minutes of the last Parish Council meeting as a true record. These will be signed following the meeting.

008/21 Public Participation

No members of the public were present, although those who had attended the earlier Annual Parish Meeting were thanked for their attendance.

City Cllr D Shepherd noted that support for fly-tipping and littering was available from the City Council and confirmed the availability of promotional stickers. He also informed members that litter picking drives would be supported by the City Council; he will send the Clerk further information via email.

City/County Cllr J Mallinson noted that he had a small amount of remaining funding available for suitable projects.

009/21 Administrative Matters

009.1 Broadband

Cllr Barrett reported that the broadband connection in Littlefield and surrounding areas had been made live with phenomenal speeds available as a result. Cllr Gash noted that he was going to pursue funding for a similar scheme for the Uppertown/Sykeside/Kirklington Park areas.

009.2 Parish Survey

The survey had been circulated to all households in The Gill and was available to view on the website. Further discussion as to how to move forward any action planning will be held at the next meeting.

009.3 Delegation and Pandemic Working Arrangements

A proposed delegation scheme had been circulated alongside the agenda and arrangements for moving the May meeting to ensure that it could be held virtually were considered.

Resolved to adopt an updated delegation scheme, documenting procedures generally but particularly during the COVID pandemic. Also **resolved** to hold the Annual Meeting of the Parish Council on Tuesday 4^h May 2021.

009.4 Standing Orders and Financial Regulations

Resolved to note that the Clerk has reviewed the Standing Orders and Financial Regulations, with no amendments suggested to either document for the current Council year.

Signed (Chairman).....

4 May 2021

009.5 Internal Audit Documents

Resolved that the following updated documents be adopted and that the review of the effectiveness of the internal audit be declared adequate:

- internal audit checklist
- internal audit plan
- internal auditor terms of reference
- asset register
- risk assessment

009.6 Internal Auditor

Resolved to continue the appointment of Mrs P Cronin as internal auditor for the financial year 2020/21 and until further notice.

009.7 Fidelity Insurance Guarantee

Resolved to agree the adequacy of the above prior to receipt of the precept for 2021/22.

009.8 Local Government Reform

The proposals were briefly considered, and Cllrs were reminded that an information session would be provided virtually by CALC to enable them to listen to all parties. Cllrs were also reminded that they can respond to the consultation individually.

Resolved that a draft response will be compiled and circulated prior to submission; Cllrs should submit their preferred option to the Clerk prior to 6 April.

ALL**010/21 Finance Matters****010.1 Payments**

Resolved to approve payments, including retrospective payments, as follows:

- Sarah Kyle, February Salary, £229.52
- HMRC, February PAYE, £57.20
- Sarah Kyle, Reimbursements for stamps £137.70
- Sarah Kyle, March Salary £229.32
- HMRC, March PAYE £57.40
- Right Print, The Gill printing, £105.00
- Stanwix Rural Parish Council, Contribution to Zoom subscription for previous year, £30.00

A budget summary, with expenditure to date against budget, was circulated alongside the agenda. The balance at bank on 28 February 2021 was £9,436.23. Funds remain ring-fenced for both Hethersgill Village Hall and Hethersgill Social Committee, as previously agreed in donation requests.

010.2 Receipts

Resolved to note the receipt of £15.00 towards The Gill (donation) from Saving Green Grounds Maintenance

011/21 Highways Matters**11.1 Updates**

City/County Cllr Mallinson noted that he had toured parts of the parish with Cllr Heaton following the last meeting and had reported numerous issues of poor road surfacing and flooding problems. He will re-report any outstanding matters but cautioned that the Highways budget has received substantial cuts and maintenance on a previous scale may not realistically be achievable.

Further concerns regarding the roads around Uppertown and the C1005/Sandy Turn were also reported; County Cllr Mallinson to add these to his list of items to re-report. It was

Signed (Chairman).....

4 May 2021

further noted that the road in Netherfield would be closed for utilities, although no notice had been provided other than the road sign.

11.2 Himalayan Balsam

Further to the presentation received from Eden Rivers Trust during the Annual Parish Meeting, it was agreed that further information and training would be advantageous.

Resolved that Cllrs Williams and Gash will attend the Eden Rivers parish council training session on 5th May and that three members of the public will be asked to attend also. It was also agreed that no decision could be taken on how to progress works, including the use of the Community Payback team, until these sessions had been attended and the public coordinator consulted with.

CW/AG

11.3 Grass Cutting

Resolved to authorise W & E Carruthers to cut Sandholes and the area of grass at the crossroads at a cost of £30 per cut and £25 per cut, respectively.

012/21 Planning Matters

21/0011 3 Netherfield, Kirklington, Carlisle, CA6 6DU - Demolition of Existing Side Extension and Detached Garage; Erection of Two Storey Side/Rear Extension and Ground Floor Rear Extension to Provide Workshop, Utility, Living Room and Kitchen/Dining Room on Ground Floor With 2no. Bedrooms Above
(Revised Application)

Resolved to note that permission has been granted.

21/0187 Chapel House, Kirklington, Carlisle, CA6 6DS - Variation of Condition 2 (Approved Documents) Of Previously Approved Permission 18/0521 (Change of Use of Redundant Agricultural Storage Building/Barn Into 1no. Dwelling) To Increase Width of Extension; Move Internal Staircase; Alter Internal Layout; Change French Windows & Alter Rooflights

Resolved that no representations be made on the application .

013/21 Councillor Matters

Cllrs Oswin reported an occurrence of a foul-smelling discharge into the river in the previous week. This had been reported to the Environment Agency and the matter had cleared itself due to heavy rainfall.

014/21 Date of Next Meeting

Resolved that the Annual Meeting of the Parish Council will be held on Tuesday 4th May at 7.45pm. Please note the change of date and time. The meeting will be held virtually on Zoom.

There being no further business the Chairwoman closed the meeting at 9.07pm.

Signed (Chairman).....

4 May 2021

Annual Internal Audit Report 2020/21

Hethersgill Parish Council

www.hethersgill.org.uk PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2021, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2020/21 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2019/20 AGAR tick "not covered")	✓		
L. The authority publishes information on a website/webpage, up to date at the time of the internal audit, in accordance with the Transparency code for smaller authorities.	✓		
M. The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (evidenced by the notice published on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2019/20 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

24/04/2021 DD/MM/YYYY DD/MM/YYYY

Name of person who carried out the internal audit

PAMELA OF CROFTON AUDITOR

Signature of person who carried out the internal audit

[Redacted Signature]

Date

24/04/2021

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Certificate of Exemption – AGAR 2020/21 Part 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2021, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2021 and a completed Certificate of Exemption is submitted no later than **30 June 2021** notifying the external auditor.

Hethersgill Parish Council

certifies that during the financial year 2020/21, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2020/21: **£7,765** ER AMOUNT £00,000

Total annual gross expenditure for the authority 2020/21: **£5,749** ER AMOUNT £00,000

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Part 3 to the external auditor to undertake a limited assurance review for which a fee of **£200 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2017
- In relation to the preceding financial year (2019/20), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2021.

By signing this certificate you are also confirming that you are aware of this requirement.

Signed by the Responsible Financial Officer

Date

SIGNATURE REQUIRED

04/05/2021

I confirm that this Certificate of Exemption was approved by this authority on this date:

04/05/2021

Signed by Chairman

Date

SIGNATURE REQUIRED

04/05/2021

as recorded in minute reference:

MINUTE REFERENCE

Generic email address of Authority

clerk@hethersgill.org.uk OWNED GENERIC EMAIL ADDRESS

Telephone number

01228231124 NUMBER

*Published web address

www.hethersgill.org.uk PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2021. Reminder letters incur a charge of £40 +VAT

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

EIHethersgill Parish Council Y

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed			'Yes' means that this authority:
	Yes	No		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.</i>
			✓	

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

04/05/2021Y

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Other information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.	Yes	No
	✓	

www.hethersgill.org.uk ER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2020/21 for

Hethersgill Parish Council

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	5,735	6,965	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	7,000	7,000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	172	765	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	3,347	3,440	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	2,595	2,308	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	6,965	8,982	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	6,965	8,982	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	3,501	3,501	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
		✓	

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval

REQUIRED

Date

06/04/2021

I confirm that these Accounting Statements were approved by this authority on this date:

04/05/2021

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED